



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

HEREFORDSHIRE HR8 1DH. Tel. (01531) 632306

Email: clerk@ledburytowncouncil.gov.uk Website: www.ledburytowncouncil.gov.uk

18 March 2022

TO: Councillors Bradford, Eakin (Chair), Harvey, Howells, Hughes (Vice Chair), Knight, Manns (Town Mayor – ex-officio) and Sinclair

Dear Member

You are hereby summoned to attend an Extraordinary meeting of the **Finance, Policy & General Purposes Committee** which will be held in **Burgage Hall, Church Lane, Ledbury on Thursday, 24 March 2022 at 7.00 pm** for the purpose of transacting the business set out below.

Yours faithfully

A Price

Angela Price PSLCC
Town Clerk

A G E N D A

- 1. Apologies**
- 2. Declarations of Interests**

To receive any declarations of interest and written requests for dispensations. *Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.*

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

- 3. Nolan Principles**

(Page 2159)

4. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

Minutes

- 5. To approve and sign as a correct record the minutes of a meeting of Council held on 27 January 2022 (Pages 2160-2166)**
- 6. To review the action sheet (Pages 2167-2169)**
- 7. To received and note the minutes of the Grants Funding Working Party meetings held on 17 February, 2 March and 10 March 2022 (Pages 2170-2181)**

Financial Matters

- 8. To receive and note invoices approved for payment in February 2022 (Page 2182)**
- 9. To approve invoices for payment for March 2022 (Page 2183)**
- 10. To receive the record of Receipts and Payments for January and February 2021 (Page 2184-2218)**
- 11. To receive the Balance Sheet and Trial Balance for month 11 (Pages 2219-2224)**
- 12. To confirm verification of bank statements and reconciliations for January and February 2022**
- 13. 2021/22 Budget Update Report (Pages 2225-2244)**
- 14. External and Internal Audit (Standing Item)**
- 15. Subscriptions (Standing item)**

To note that the subscription in respect of the Deputy Clerk's membership of SLCC was included in the list of payments for approval at agenda item 9

- 16. Grant Applications (Pages 2245-2326)**
- a. Under £500
 - i. U3A
 - ii. VIP (Visually Impaired Persons Support Group)
 - iii. John Maesfield High School
 - iv. Girlguiding
 - v. Ledbury Community Day
 - b. Over £500
 - i. Ledbury Places
 - ii. Ledbury Traders Association
 - iii. John Maesfield High School
 - iv. Ledbury Poetry Festival
 - v. Ledbury Carnival Association
 - vi. Scouts Hereford & Worcester
(attending meeting to provide a presentation in support of their application)
 - c. Multi-year applications
 - i. Ledbury Poetry Festival
 - ii. LEAF
 - iii. LEAF
 - iv. Sustainable Ledbury
- 17. Recommendations from other Committees (Pages 2327-2330)**
- 18. End of Grant Reports (Pages 2331-2336)**
- a. Rhythm and Rhyme and Song-time Music Sessions
 - b. Ledbury Carnival Party I the Car Park
- 19. Community Hall – Electricity costs (Pages 2337-2338)**
- 20. Options to improve internet speeds at Town Council Offices (Pages 2339-2350)**
- 21. Notification of LGA Pay Award (Page 2351)**
- 22. Application to Awards for All in respect of Queen’s Jubilee event (Verbal Report)**

Governance

- 23. Managed Payphone – Ledbury Station (Pages 2352-2353)**
- 24. General Data Protection Regulations (GDPR) (Standing Item)**
- 25. Website (Standing Item)**
- 26. Date of next meeting**

The next meeting of the Finance and General Purposes Committee will be agreed at the Annual Meeting of Council scheduled for 12 May 2022

- 27. Exclusion of Press and Public**

<p>In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting</p>
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- 28. Mortuary Lease (Pages 2354-2355)**
- 29. Community Development Officer Recruitment (Page 2356)**

Distribution: Full agenda to: - Committee members (7)
Town Mayor (ex-officio)

Agenda excluding confidential papers to:
The Press
Library

Agenda front pages to all non-committee members (5)